**B.A.** 1996 – **New College – Psychobiology** – focus on Brain Hemispheric Specialization

Sarasota, Fl

**M.S.** 2001 – **University of California, Los Angeles – Physiology** – focus on Learning and Memory

Los Angeles, CA

Skills: Design and execute training programs, both live and asynchronous, video and web based

Lead presentations to large and small groups, on-site or web-based

2001 – Present – Kaplan Test Prep and Admissions – Online / Nashville, TN / Los Angeles, CA

Achievements and Awards: 2005 ACE Trainer of the Year (Regional)

2010 ACE Trainer of the Year (Regional and National)

* Elevated 3 different centers to top ranking in the company. (1 center from bottom 3% to top 3% ranking in one calendar year.)
* Designed the entire training program for online tutoring and created the video training system.
* Designed and trained a team of elite essay graders and reduced per essay grading time (and cost) by 40%

Teacher Trainer / Trainer Trainer – 2003 – present – Train new and veteran teachers (Improve ratings for those teachers according to preset goals), train new trainers.

E-course Design – 2008 – present – convert existing classroom courses into e-courses providing students with maximum learning capabilities in an online environment.

E-course Design – 2010-2011 - designed an online learning environment capable of training new teachers who would be presenting in on-site classrooms.

Curriculum Development – 2006 – re-designed and co-wrote an existing classroom course: student coursebooks, teacher manual, online asynchronous lessons

Training Development – 2003 – present – Design and implement ongoing training upgrades for improvement in job performance in the company.

Teacher / Presenter – 2001 – present – Lead classes of up to 200 students in on-site and web-based courses and events.

2001 – 2005 – Teacher – Math & Science – St. Mel School – Woodland Hills, CA

Reorganized junior high math program, increased student test scores by 15%

Created and ran veteran teacher training program for other teachers at the school

Designed and implemented courses that meet state and national standards requirements

Executed mathematics pilot program to allow advanced students to enter high school a full year ahead in mathematics

1997 – 2001 – Teaching Associate/Trainer – Biology Department – University of California,

Los Angeles

1993 – 1996 – Teaching Associate – Biology Department – New College, Sarasota, Fl